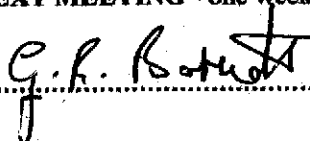


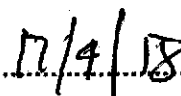
- 17/18/218 **PRESENT** - Cllrs Barnett (in the Chair), Salter and Pople.
- 17/18/219 **ALSO PRESENT:** 5 members of the public and DCllr Kingham
- 17/18/220 **APOLOGIES FOR ABSENCE** - none.
- 17/18/221 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/222 **DECLARATIONS OF INTEREST** Cllr Pople declared an interest in the Playing Field being the Council representative.
- 17/18/223 **MINUTES OF PREVIOUS MEETING:** - were confirmed and signed.
- 17/18/224 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none raised.
- 17/18/225 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham gave a report on the budget. He highlighted various issues including housing and job creation. The Colley Lane plans are taking shape and will be funded by EDF. This will lead to Junction 24 via the southern road. Work is due to start in April.
- 17/18/226 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable not present.
- 17/18/227 **HIGHWAYS**
- a. Any updates on previous problems
    - i. Protection of the grass around the war memorial - The Council is having to wait for further information. There was great dissatisfaction with the County Conservation Officer.
    - ii. Grit bin - the new bin was in place prior to the snow. It has since been topped up.
    - iii. Little Leaze Lane - no update.
    - iv. Langlands Lane - done.
    - v. Any other updates - none
  - b. Problems arising and any other highway matters - Scotts Lane is getting bad. Lippetts Way road edges have eroded and this does not show when there has been rain.
- 17/18/228 **PLANNING**
- a. 14/17/00010 - Two storey extension to rear, conversion of loft to living and installation of dormer windows at 2 The Nydon - granted.
  - b. 14/18/00001 - Retention of outbuilding and change of use to dwelling at 2 Scotts Lane - no update.
  - c. Any other planning matters - Ashcott's Neighbourhood Plan - The Clerk told the meeting about a problem encountered with planning permission being granted for a major development in an area other than that designated in the Neighbourhood Plan. It was agreed that this meant that the time and cost of producing such a document is wasted.
- 17/18/229 **FINANCE**
- a. Accounts check - The Clerk provided accounts up to the end of March reconciled to the February statements. She pointed out that there would be some changes but it gave a good idea of the likely position at the end of the financial year.
  - b. Cheques for signature - approved as follows:- Chq.434 J A Marshall(Clerk's pay and expenses) £346.11; Chq.435 HCI Data Ltd (two years' website provision) £84.00; Chq.436 Cancelled; Chq.437 Green Mantle (Parish Plot) £4386.00; Chq.438 McAfee (computer software) £41.99 (replaces cheque 436).
  - c. Transfers to and from earmarked funds - to be discussed when accounts for the year are finalised.
  - d. Any other financial matters - none.
- 17/18/230 **RIGHTS OF WAY, FOOTPATHS** - The Church Gate had been seen to. The Clerk to write and thank Cllr Bell.
- 17/18/231 **FORTHCOMING CHANGES IN DATA PROTECTION LEGISLATION** - The Clerk had a lot of documentation to read. She hopes that either the County Association or the Clerks' Association will provide training.
- 17/18/232 **PLAYING FIELD REPORT** - Cllr Pople said there is to be an Easter egg hunt on Saturday 21<sup>st</sup> March from 2-4pm.
- 17/18/233 **PARISH PLOT** - The Clerk had been to see the work being carried out on the bank of the East ditch. This is almost complete but is awaiting the repair of a machine for the work to be finalised.
- 17/18/234 **SDC, SCC, SALC, CPRE, SRCC** - nothing not already circulated.
- 17/18/235 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - request from the governing body of Catcott School regarding a governor; C&CD.
- 17/18/236 **ITEMS FOR NEXT MEETING** - none
- 17/18/237 **URGENT CORRESPONDENCE** - none.
- 17/18/238 **DATE OF NEXT MEETING** - one week later than usual on 17<sup>th</sup> April.

The meeting ended at 8.10pm

Chairman



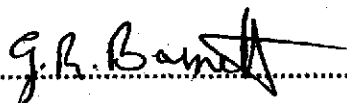
Date



- 17/18/196 **PRESENT** - Cllrs Barnett (in the Chair), Bell, Robins and Pople.
- 17/18/197 **ALSO PRESENT:** 14 members of the public and CCllr Huxtable.
- 17/18/198 **APOLOGIES FOR ABSENCE** - none.
- 17/18/199 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/200 **DECLARATIONS OF INTEREST** Cllr Pople declared an interest in the Playing Field being the Council's representative.
- 17/18/201 **MINUTES OF PREVIOUS MEETING:** - were confirmed and signed.
- 17/18/202 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none raised.
- 17/18/203 **DISTRICT COUNCILLOR'S REPORT** - The Clerk informed the meeting of DCllr Kingham's report to the Edington meeting.
- 17/18/204 **COUNTY COUNCILLOR'S REPORT** - The budget is being set next Wednesday and is likely to rise by 5.99% including a 3% rise for Adult Social Care.
- 17/18/205 **HIGHWAYS**
- a. Any updates on previous problems
    - i. Protection of the grass around the war memorial - CCllr Huxtable would try to get Highways to accept responsibility for maintenance which they have now refused because of the additional cost resulting from the use of conservation kerbs. The Clerk to press Mr Gill for an updated price and to write to the County Conservation Officer stating that the Council is not happy having to incur the additional costs and responsibilities relating to the use of conservation kerbing. Clerk to copy correspondence to CCllr Huxtable.
    - ii. Gritting Alternatives - the Clerk has ordered anew bin which should arrive in the next few days.
    - iii. Little Leaze Lane - no update.
    - iv. Langlands Lane - the pothole has been marked.
    - v. Any other updates - gully emptying should take place before the end of March. Jetting is a reactive process.
  - b. Problems arising and any other highway matters - none.
- 17/18/206 **PRESENT** - CCllr Huxtable left the meeting.
- 17/18/207 **PLANNING**
- a. 14/17/00010 - Two storey extension to rear, conversion of loft to living and installation of dormer windows at 2 The Nydon - supported.
  - b. 14/17/00011 - erect single storey annexe at Brambles, Little Leaze Lane - no update.
  - c. **PRESENT** - Cllr Salter arrived during the following discussion.
  - d. 14/18/00001 - Retention of outbuilding and change of use to dwelling at 2 Scotts Lane - this was supported with the proviso that SDC check that the footprint, height and siting match those of the original dog kennels building.
  - e. Any other planning matters - none.
- 17/18/208 **FINANCE**
- a. Accounts check - These had been provided for councillors in advance and were approved.
  - b. Cheques for signature - approved as follows:- Chq.431 J A Marshall (Clerk's pay and expenses) £317.51; Chq.432 SALC (subscription) £138.30; Chq.433 Grit bins (grit bin) £52.20.
  - c. Website renewal - the Council agreed to the cost of £70 for two years' website hosting.
  - d. Transfers to and from earmarked funds - to be discussed at the next meeting.
  - e. CIL Refresher course - this had been very interesting and the Clerk had provided details for all councillors and asked them to alert her if they saw work commencing on any site incurring CIL payments.
  - f. Any other financial matters - Cllr Salter confirmed that he had again been in to the bank to clarify his status as a signatory and had been assured that it was OK.
- 17/18/209 **RIGHTS OF WAY, FOOTPATHS** - Vegetation - a member of the public complained about some obtrusive vegetation. It was agreed that the Clerk should write to the householder.
- 17/18/210 **FORTHCOMING CHANGES IN DATA PROTECTION LEGISLATION** - the Clerk told the Council of the unsatisfactory status of the new regulations at present and awaited more information.
- 17/18/211 **PLAYING FIELD REPORT** - Cllr Pople had no report to make.
- 17/18/212 **PARISH PLOT** - Pat Vincent of Green Mantle had phoned the Clerk yesterday to say they proposed starting work at the Plot today.
- 17/18/213 **SDC, SCC, SALC, CPRE, SRCC** - information on financial assistance to Churches; Library Consultation.
- 17/18/214 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - none.
- 17/18/215 **ITEMS FOR NEXT MEETING** - none
- 17/18/216 **URGENT CORRESPONDENCE** - none.
- 17/18/217 **DATE OF NEXT MEETING**- Tuesday 13<sup>th</sup> March 2018. It was agreed to hold the April meeting one week later than usual on 17<sup>th</sup> April. Clerk to check availability of the Hall.

The meeting ended at 8.15pm

Chairman .....



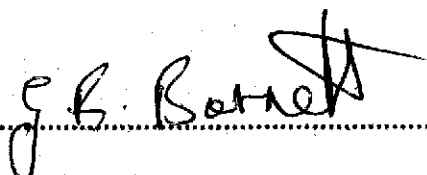
Date .....

13/3/18

- 17/18/177 **PRESENT** - Cllrs Barnett (in the Chair), Bell, Salter, Robins and Pople.
- 17/18/178 **ALSO PRESENT:** 9 members of the public and DCllr Kingham.
- 17/18/179 **APOLOGIES FOR ABSENCE** - were received from CCllr Huxtable.
- 17/18/180 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/181 **DECLARATIONS OF INTEREST** Cllr Pople declared an interest in the Playing Field being the Council's representative. DCllr Kingham declared an interest in planning. Cllr Salter declared an interest in planning at The Brambles.
- 17/18/182 **MINUTES OF PREVIOUS MEETING:** - were confirmed and signed with one minor typing error.
- 17/18/183 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none raised.
- 17/18/184 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that Alison Griffin has now been appointed as permanent Chief Executive Officer at Sedgemoor District Council.
- 17/18/185 **HIGHWAYS**
- a. Any updates on previous problems
    - i. Protection of the grass around the war memorial - to be discussed under Precept setting.
    - ii. Gritting Alternatives - Following discussion it was agreed to purchase a small green grit bin.
    - iii. Little Leaze Lane - no update. Clerk to chase.
    - iv. Any other updates - none.
  - b. Problems arising and any other highway matters -
    - i. Langlands Lane - pothole outside Langland Barn.
- 17/18/186 **PLANNING**
- a. 14/17/00010 - Two storey extension to rear, conversion of loft to living and installation of dormer windows at 2 The Nydon - no update.
  - b. **PRESENT** - Cllr Salter left the room.
  - c. 14/17/00011 - erect single storey annexe at Brambles, Little Leaze Lane - supported.
  - d. **PRESENT** - Cllr Salter returned to the meeting.
  - e. Any other planning matters - none.
- 17/18/187 **FINANCE**
- a. Accounts check - These had been provided for councillors in advance and were approved.
  - b. Cheques for signature - approved as follows:- Chq. J A Marshall (Clerk's pay and expenses) £319.40; Chq.429 Nexis Lexis (CAB Edition 10) £75.00 (half to be reimbursed from Edington); Chq.430 (ink) £9.00.
  - c. Precept setting - Both the Clerk and Cllr Salter had spoken to the County's Conservation Officer and it had been agreed to arrange a meeting at the War Memorial. Council agreed to set a precept to allow for the kerbing works to proceed. If the work could not proceed then the precept could be reduced in the future. Cllr Salter proposed a precept of £8,500. Seconded by Cllr Robins and carried.
  - d. Any other financial matters - Clerk had received notification that there would be changes in VAT forms for parish councils in due course.
- 17/18/188 **RIGHTS OF WAY, FOOTPATHS** - The Church path clearance is to go ahead. Mr Woodward will provide a dumper. Cllr Bell would look at the gate on the Church path.
- 17/18/189 **PLAYING FIELD REPORT** - another working party is to be arranged.
- 17/18/190 **PARISH PLOT** - no update.
- 17/18/191 **SDC, SCC, SALC, CPRE, SRCC** - Second round of small business grant scheme notified. CIL refresher evening.
- 17/18/192 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD put for circulation. Recent thefts and attempted break ins were notified.
- 17/18/193 **ITEMS FOR NEXT MEETING** - none
- 17/18/194 **URGENT CORRESPONDENCE** - none.
- 17/18/195 **DATE OF NEXT MEETING**- Tuesday 13<sup>th</sup> February 2018

The meeting ended at 8.20pm

Chairman .....



Date .....

13/2/18

by side. Members of the public would no longer be able to look at them at meetings. Not all of the councillors are computer literate. The Council has no way of projecting the plans at a meeting.

17/18/167 **FINANCE**

- a. Accounts check - the accounts had been sent with the agenda. These were approved.
- b. Consideration of expenditure on War Memorial work - Following considerable discussion it was proposed by Cllr Salter, seconded by Cllr Robins and agreed that the Clerk should give Mr Gill the go ahead to arrange for the work
- c. Cheques for signature - approved as follows:- Chq.424 J A Marshall (Clerk's pay and expenses) £315.11; Chq.425 Playdale Playgrounds Ltd (play equipment) £1498.94; Chq.426 SLCC (½ sub) £57.50; Chq.427 Janet Holden (CVA Christmas tree) £100.00.
- d. Precept setting - The Clerk had obtained permission for the Council to set the precept at the January meeting.
- e. Any other financial matters -
  - i. CIL report - The Clerk had completed a CIL report for Sedgemoor.
  - ii. Any conflict of interests with new external auditor - None of the councillors, nor the Clerk had a conflict of interests with the new external auditors.

17/18/168 **RIGHTS OF WAY, FOOTPATHS** - It was noted that a peg had been fixed in the ground at the gate by St Peter's which excluded the use of the path to wheelchairs. The Chairman would look at the problem. The path itself is getting very narrow with vegetation impinging on it. Cllr Bell and Mr Thomas are prepared to clear the path but would need a trailer handy to put the spoil into. Clerk to write to Mr Woodward asking permission to put a trailer in the field for this purpose once the ground is a bit drier.

17/18/169 **VILLAGE AGENT** - Kirsten Rushby is willing to attend either the May meeting or an earlier one. It was agreed that the May one would be best as more members of the public are usually present.

17/18/170 **PLAYING FIELD REPORT** - none.

17/18/171 **PARISH PLOT** - no update.

17/18/172 **SDC, SCC, SALC, CPRE, SRCC** - Fieldwork, Countryside Voice and Somerset Matters were put for circulation.

- a. Cluster meeting - Woolavington - Tue 21 Nov at 7pm - Cllr Barnett had attended. He said it had not been well attended. Community Car shares were talked about as well as diver volunteers. Hedges on paths were raised and Hinkley C was also discussed.

17/18/173 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - the Clerk had accepted SDC's offer of bulbs again and had delivered them to Janet Holden. The Clerk had a spare noticeboard key and this was handed to Cllr Barnett who would put up any notices at times when the Clerk is unable to access the noticeboard because of parked cars.

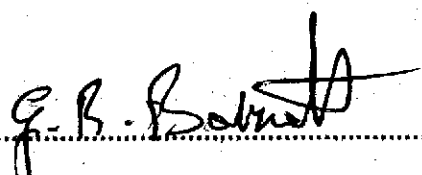
17/18/174 **ITEMS FOR NEXT MEETING** - precept.

17/18/175 **URGENT CORRESPONDENCE** - none.


17/18/176 **DATE OF NEXT MEETING - TUESDAY 9<sup>TH</sup> JANUARY 2018**

The meeting ended at 8.40pm and was followed by festive refreshments for all.

Chairman .....



Date .....



- 17/18/156 **PRESENT** - Cllrs Barnett (in the Chair), Bell, Salter, Robins and Pople.
- 17/18/157 **ALSO PRESENT:** 5 members of the public, DCllr Kingham and CCllr Huxtable.
- 17/18/158 **APOLOGIES FOR ABSENCE** - none received.
- 17/18/159 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/160 **DECLARATIONS OF INTEREST** Cllr Pople declared an interest in the Playing Field being the Council's representative. DCllr Kingham declared an interest in planning.
- 17/18/161 **MINUTES OF PREVIOUS MEETING:** - were confirmed and signed.
- 17/18/162 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none raised.
- 17/18/163 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable reported that the signs at the top of Scotts Lane are in readiness for night works and that other similarly situated roads have them in an effort to divert traffic on to the Taunton road. There has been a baby boom and 23 new primary schools will be needed over the next three years. SCC staff have been granted a 3% pay increase.
- 17/18/164 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that the hearing by the Planning Inspectorate into Sedgemoor's Core Strategy started today. Puriton RoF has been sold to an investment group and is likely to be converted into an industrial business park.
- 17/18/165 **HIGHWAYS**
- a. Any updates on previous problems
    - i. Protection of the grass around the war memorial - to be considered under Finance.
    - ii. Salt bags and bin top ups - Cllr Robins collected gritting material. There was a problem with ice at the top of King William Road. Another grit bin might help.
    - iii. Kerb stone outside Tarry House - This has been seen to.
    - iv. Signs at top of Scotts Lane - covered under County Councillor's report.
    - v. Brambles in King William Road - the Clerk had written but no action has been taken yet. Monitor the situation.
    - vi. Obstacles on the highway and verge - no further action to be taken.
    - vii. Any other updates - no action has yet been taken regarding the vegetation impinging on Manor Road. Monitor the situation.
  - b. Problems arising and any other highway matters -
    - i. Grit Bin - Consideration was given to purchasing an additional grit bin for the top of King William Road. Clerk to obtain prices.
    - ii. Little Leaze Lane - there is a large pot hole which needs attention.
    - iii. Parking at the School - there had been considerable trouble arising from parking at the school during the nativity play. A large lorry had got stuck and the police had become involved.
- 17/18/166 **PLANNING**
- a. 14/17/00008 - erection of extension to East elevation of agricultural building at Silverdale, 5 Langland Lane - granted
  - b. 14/17/00009 - change of use of agricultural building to dwelling at Hay Barn on OS Field No.8769, Little Leaze Lane - granted.
  - c. 14/17/00010 - Two storey extension to rear, conversion of loft to living and installation of dormer windows at 2 The Nydon - the Council supported the application in principle but objected to the design with the balcony. It was felt that this would be intrusive when viewed from the North. The applicant should be asked to amend the plans to take this into account.
  - d. Any other planning matters -
    - i. Enforcement at Littlewoods Farm - this will be investigated by SDC.
    - ii. New SDC e-consultation procedures - SDC e-consultation. Sedgemoor are proposing to stop sending hard copies of plans to the parishes. This was objected to. It is far easier to compare existing and proposed if they can be viewed side

Chairman .....

Date .....

- a. Accounts check - the Clerk had been able to provide the accounts in time to send with the agenda. The accounts were approved.
- b. Consideration of Expenditure on War Memorial work and Parish Plot work - The cost of the work at the War Memorial had increased substantially and funding would have to wait for the new precept in April. After discussion it was agreed to ask Mr Gill if it could be paid in instalments and, if so, the Clerk should request the work now. If not, then it would be considered again at the next meeting. There were three alternatives to the work at the Parish Plot depending on how the waste is disposed of. The Council agreed that it should be moved and left to rot down naturally over a few years.
- c. Cheques for signature - Chq.420 Sedgemoor District Council (grass cutting) £288.96; Chq.421 Porter Plant Hire (flailing the Parish Plot) £336.00; Chq.422 J A Marshall (Clerk's salary and expenses) £349.79; Chq.423 British Legion (Poppy Wreath for Remembrance Day) £20.00.
- d. Any other financial matters for information - none.

17/18/149 **RIGHTS OF WAY AND FOOTPATHS** - the Manor Road footpath is still blocked. Leave in abeyance until next meeting.

17/18/150 **PLAYING FIELD REPORT** - Cllr Pople said the Craft Sale was a great success, being the best ever.

17/18/151 **PARISH PLOT** - no update.

17/18/152 **SDC, SCC, SALC, CPRE, SRCC** - there is to be a Cluster meeting on Tuesday, 21<sup>st</sup> November in The Lounge, Woolavington Village Hall at 7pm. Clerk drew attention to the fact that the Clean Surrounds Manager will be there. Cllr Barnett would attend.

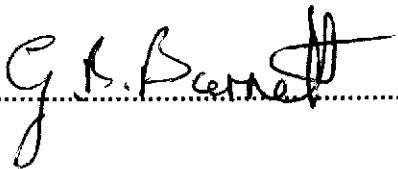
17/18/153 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Information relating to a Devon and Somerset Fire and Rescue consultation and to a Firearms Surrender Campaign was given.

17/18/154 **ITEMS FOR NEXT MEETING** - none.

17/18/155 **URGENT CORRESPONDENCE** - none.

17/18/156 **DATE OF NEXT MEETING** - Tuesday 12<sup>th</sup> December 2017 followed by festive refreshments.

The meeting closed at 8.25pm

Chairman .....  .....

Date ..... 12/12/17 .....

17/18/137 **PRESENT** - Cllrs Barnett (in the Chair), Bell, Salter, Robins and Pople

17/18/138 **ALSO PRESENT:** 5 members of the public and CCllr Huxtable.

17/18/139 **APOLOGIES FOR ABSENCE** - none received.

17/18/140 **IN ATTENDANCE:** The Clerk to the Council.

17/18/141 **DECLARATIONS OF INTEREST** Cllr Pople declared an interest in the Playing Field being the Council's representative.

17/18/142 **MINUTES OF PREVIOUS MEETING:** - were confirmed and signed.

17/18/143 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none raised.

17/18/144 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham not present.

17/18/145 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable reported that the County is working towards balancing the budget. Bus transport, particularly for schools is becoming difficult with Hinkley paying better rates for drivers who are consequently getting scarce for SCC who may have to consider providing their own buses again.

17/18/146 **HIGHWAYS**

a. Any updates on previous problems

- i. Protection of the grass around the war memorial - to be considered under Finance.
- ii. Water on road at the top of Hector Road - the problem appears to have been resolved.
- iii. Salt bags and bin top ups - Cllr Robins would visit the Highways depot at the specified time to pick up ten bags. There is a fair bit in hand and the bins can be topped up from bags as necessary.
- iv. Any other updates - none.

b. Problems arising and any other highway matters -

- i. Kerb stone lifted - drop kerb outside Tarry House needs re-setting.
- ii. Stones and other objects on highways and verges - Various areas where objects are put on the highway and verges were mentioned. If these cause an accident of any sort then the person responsible for them is legally liable for any damage to people, vehicles or any other kind. To be put in Polden Post.
- iii. Signs at the top of Scotts Lane - there is a sign indicating to turn towards Street for the A38 and the M5. CCllr Huxtable would look at this.
- iv. Vegetation - the Clerk was instructed to write to the land owner regarding brambles impinging on King William Road.

17/18/147 **PLANNING**

- a. 14/17/00007 - erection of agricultural worker's dwelling on land to South of Little Leaze Lane - this went to Committee on 24<sup>th</sup> October when the Clerk attended and spoke in favour. Permission was granted for a Key Agricultural Worker's Dwelling. A letter had been received from the applicant thanking the Council for its efforts on his behalf.
- b. 14/17/00008 - erection of extension to East elevation of agricultural building at Silverdale, 5 Langland Lane - granted.
- c. 14/17/00009 - change of use of agricultural building to dwelling at Hay Barn on OS Field No.8769, Little Leaze Lane - This has been delegated to the planning officer.
- d. Any other planning matters -
  - i. Enforcement at Littlewoods Farm - The Clerk had received an email from SDC Enforcement who are investigating this.

17/18/148 **FINANCE**

Chairman ..... 

Date ..... 12/12/17

**17/18/127 FINANCE**

- a. Accounts check - the Clerk had been able to provide the accounts in time to send with the agenda. The accounts were approved.
- b. Cheques for signature - Chq.418 (Blake Training) £156.00; Chq.419 (Clerk's pay and expenses) £320.92.
- c. Any other financial matters for information - SALC is able to provide Edition 10 of "Local Council Administration" at reduced rates if enough orders are received. The Clerk's current edition is out of date and she suggested that a further saving could be achieved if Catcott and Edington share a copy again. This was agreed and the Clerk would put the matter to Edington.

17/18/128 **PLAYING FIELD REPORT** - Cllr Pople said the Craft Sale is going ahead. The new play equipment is now due to be installed at the end of October in order to avoid half term.

17/18/129 **COMMUNITY COUNCIL FOR SOMERSET** - no information.

17/18/130 **PILLAR BOX** - This has just been repainted.

17/18/131 **PARISH PLOT** - The Clerk is awaiting a quote from John Porter for the work alongside the East ditch. She is meeting with Patrick Vincent of Green Mantle tomorrow at 4.15 with a view to getting a quote. It was agreed that a cost for this work and the War Memorial should be reviewed at the next meeting to decide what can be achieved in this financial year.

17/18/132 **SDC, SCC, SALC, CPRE** - the Clerk highlighted CPRE's AGM on 12<sup>th</sup> October and SALC's AGM on 28<sup>th</sup> October. Other items were Homes in Sedgemoor Annual Report; CPRE booklet Landscape Issues in Neighbourhood Plans; Cluster meeting report.

17/18/133 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - concern was expressed regarding constant water overflow from Pretoria Cottage. This is dangerous in freezing conditions. The cottage is let. Clerk to try to find out who to contact.

17/18/134 **ITEMS FOR NEXT MEETING** - arrangements for December meeting.

17/18/135 **URGENT CORRESPONDENCE** - none.

17/18/136 **DATE OF NEXT MEETING** - Tuesday 14<sup>th</sup> November 2017

The meeting closed at 8.20pm

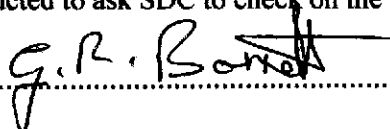
Chairman .....  .....

Date ..... 14/11/17 .....



- 17/18/115 **PRESENT** - Cllrs Barnett (in the Chair), Bell, Salter, Robins and Pople
- 17/18/116 **ALSO PRESENT:** 9 members of the public.
- 17/18/117 **APOLOGIES FOR ABSENCE** - received from DCllr Kingham and CCllr Huxtable.
- 17/18/118 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/119 **DECLARATIONS OF INTEREST** Cllr Pople declared an interest in the Playing Field being the Council's representative and an interest in planning application 14/17/00008. Cllr Salter declared an interest in planning application 14/17/00009. Cllr Barnett declared an interest in planning application 14/17/00008.
- 17/18/120 **MINUTES OF PREVIOUS MEETING:** - were confirmed and signed.
- 17/18/121 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none raised.
- 17/18/122 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham not present.
- 17/18/123 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable not present.
- 17/18/124 **RIGHTS OF WAY, FOOTPATHS** - David Thomas reported on various matters including the recent training of himself and Cllr Bell who have been provided with a strimmer on loan from SCC. A number of stiles need attention and quite a bit of clearing has been undertaken. He also mentioned that some 30mph signs are hidden by hedges and vegetation is again impeding use of the path in Manor Road. Clerk to write to the owners again.
- 17/18/125 **HIGHWAYS**
- a. Any updates on previous problems
    - i. Protection of the grass around the war memorial - the grant has been refused. Clerk to contact Liam Gill to check on the current cost and to find out how quickly the work could be carried out.
    - ii. Lime Kiln Crossroads - to be taken off the agenda.
    - iii. Future gritting of roads - the Clerk confirmed that Mr Pople does own the gritting machine outright.
    - iv. Trees in Old School Lane - the Clerk has written to the landowner.
    - v. Drainage from culvert at top of Old School Lane - Liam Gill has confirmed that this was jetted and cleared in November 2016.
    - vi. Flood Plan - The Clerk said that no actual flood plan had been devised but all the land owners or tenants with fields adjoining ditches had been identified and a copy of the map sent to Highways in the past.
- 17/18/126 **PLANNING**
- a. 14/17/00007 - erection of agricultural worker's dwelling on land to South of Little Leaze Lane - this is going to committee on 24<sup>th</sup> October. The Clerk suggested that someone from the Council should attend and speak on the application. Cllr Salter volunteered and if he is unable to attend then the Clerk would go.
  - b. 14/17/00008 - erection of extension to East elevation of agricultural building at Silverdale, 5 Langland Lane - amended plans had been received by the Clerk at lunchtime. Some dimensions had been added to one of the sheets but otherwise Cllrs Bell, Salter and Robins could find no change other than the possible building up of the ground. Neither Cllr Barnett nor Cllr Pople took part in the consideration of this application.
  - c. 14/17/00009 - change of use of agricultural building to dwelling at Hay Barn on OS Field No.8769, Little Leaze Lane - **PRESENT - Cllr Salter left the room.** It was noted that the barn, which is used for equestrian and not for agricultural purposes, is not redundant but in use. It was noted that the proposed dwelling's construction and materials do not conform to the Village Design Statement. The dwelling would be large and out of character. Council objected to this application. **PRESENT - Cllr Salter returned to the room.**
  - d. Any other planning matters -
    - i. Sedgemoor Local Plan - an email from SDC had been forwarded to councillors.
    - ii. Littlewoods Farm - there was concern over a hedge that had been removed and walls rebuilt. The Clerk was instructed to ask SDC to check on the situation.

Chairman .....



Date ..... 14/10/17 .....

following consultation in August with a letter of support.

- e. 14/17/00008 - erection of extension to East elevation of agricultural building at Silverdale, 5 Langland Lane - **PRESENT** - Cllr Pople spoke on the application from the floor and then left the room whilst the matter was being considered and decided. It was agreed to support the application with a comment regarding SDC considering the site and design and organising a site visit if necessary.
- f. **PRESENT** - Cllr Pople returned to the room prior to this agenda item - Any other planning matters - details of forthcoming planning training had been circulated to all councillors.

#### 17/18/104 FINANCE

- a. Accounts check - the Clerk had gone to the bank to ask for an up to date statement and to arrange a transfer between the accounts. New regulations are in force at the bank and they would give no help at all. She tried phoning the business helpline who were equally unhelpful. If the Council writes a letter requesting them to provide such information and help with at least three signatories signing it then it will become possible. The Clerk had therefore written such a letter and it was agreed that all councillors present and the Clerk should sign it. This was therefore done.
- b. Cheques for signature - Chq.416 Clerk's pay and expenses August and September £315.76; Chq.415 Playdale deposit for play equipment; Chq.417 SDC grass cutting on 16/05/17, 31/05/17 and 28/06/17 £288.96.
- c. External Audit - completed with a comment that no write off should be written in for assets.
- d. RLT3 funds - none left in kitty. Ashcott Coronation Playing Field received their grant.
- e. Any other financial matters for information - none.

17/18/105 **POSSIBLE FUTURE DELIVERY OF AGENDAS TO COUNCILLORS VIA EMAIL** - The Clerk explained that if any councillor agreed to receive the agenda and papers by email then she would not need to deliver a hard copy to their house. Cllrs Pople, Bell and Robins agreed to receive their papers in this way. The Clerk would continue to deliver hard copies to Cllrs Salter and Barnett until informed otherwise.

17/18/106 **RIGHTS OF WAY, FOOTPATHS** - SCC had written to the Clerk confirming that the path round the school had now been cut. Cllr Bell and Mr David Thomas had received a last minute invitation to attend strimmer training. They were both able to attend but there was a cost of £130 each plus VAT, half of which would be met by SDC. The Council agreed to fund the remainder and thanked them for undertaking the task.

17/18/107 **PLAYING FIELD REPORT** - Cllr Pople said that she would write to Burtle to thank them for their contribution to the new play equipment via half their RLT2 funds. The new equipment is due to be installed on 16<sup>th</sup> October. A Fun Afternoon organised recently had proved successful and it was hoped to organise another indie course. On 28<sup>th</sup> October Chilton Polden Playing Field will be holding their bonfire night. Catcott Playing Field Committee are organising another Craft Sale for 12<sup>th</sup> November for which cakes, etc will be gratefully received.

17/18/108 **COMMUNITY COUNCIL FOR SOMERSET** - no information.

17/18/109 **PARISH PLOT** - The Clerk advised that Mr Porter should be authorised to flail the South section of the Parish Plot and this was agreed. The trees and brash against the East ditch need to be cleared away and access for ditching made available. The Clerk will get quotes from Green Mantle and John Porter.

17/18/110 **SDC, SCC, SALC, CPRE** - Countryside Voice; Fieldwork; SDC Grant Scheme for Small Businesses.

17/18/111 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD; Police newsletter; Chief Constable on-line; Oil Club (members of the public were asked if they used this and they denied using this one so it will not be advertised).

17/18/112 **ITEMS FOR NEXT MEETING** - Lime Kiln Crossroads; Future gritting and gritting machine (Clerk to check the agreement); Pillar Box; Parish Plot and SWT.

17/18/113 **URGENT CORRESPONDENCE** - none.

17/18/114 **DATE OF NEXT MEETING** - Tuesday 10<sup>th</sup> October 2017

The meeting closed at 8.50pm

Chairman ..... 

Date ..... 12/09/17

- 17/18/91 **PRESENT** - Cllrs Salter (in the Chair), Bell, Robins and Pople
- 17/18/92 **ALSO PRESENT:** 4 members of the public, CCllr Huxtable and DCllr Kingham.
- 17/18/93 **APOLOGIES FOR ABSENCE** - received and accepted from Cllr Barnett.
- 17/18/94 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/95 **DECLARATIONS OF INTEREST** Cllr Pople declared an interest in the Playing Field being the Council's representative and an interest in planning application 14/17/00008. DCllr Kingham declared an interest in planning.
- 17/18/96 **MINUTES OF PREVIOUS MEETING:** - were confirmed and signed.
- 17/18/97 **ENQUIRY REGARDING SELLING THE PARISH PLOT TO THE SWT** - There was some discussion regarding the future of the Parish Plot with reference to recent interest by Mark Blake of the Somerset Wildlife Trust who had been going to come to the meeting. However, a grant he had hoped for was not forthcoming. One idea was possible leasing of the Plot to the SWT.
- 17/18/98 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED - Repainting of the Pillar Box** the Clerk had written to Bridgwater Sorting Office asking for both Catcott's and Edington's post boxes to be repainted. Edington's had been done but not Catcott's although Burtle's had. Probably a mistake and the Clerk would write again.
- 17/18/99 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that Alison Griffin had been appointed interim Chief Executive following Kerry Rickards' retirement. SDC would start advertising for a permanent CEO in April. Homes in Sedgemoor is now a separate entity. There are new Small Business Grants available. The next Hinkley linked road improvements are to be on the Bath Road by the old cellophane factory. A complaint was made regarding sludge dripping from the recycling lorry, presumably from the food recycling section. He would report this back to SDC. The Clerk said she felt SDC wasted some money on chasing up unpaid invoices to parish councils during August.
- 17/18/100 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable said that to install traffic lights at the top of Scotts Lane would cost about half a million pounds. He had checked the bollards etc at the top of Scotts Lane and they were all there. Those present felt that they now showed up better and it was thought that they had been cleared. The Ashcott and Walton bypass is likely to cost in the region of £87m. With regard to the Lime Kiln crossroads at Shapwick an idea to change the priority is now being considered.
- 17/18/101 **HIGHWAYS**
- a. Any updates on previous problems
    - i. Protection of the grass around the war memorial - Following discussion it was agreed to await a response from the person currently handling our application who is due back from holiday on 18th September. The Clerk will chase it up at an early date.
  - b. Problems arising and any other highway matters -
    - i. Trees in Old School Lane - there are trees with TPOs on overhanging the lane which Jannette Burton knows about. Clerk to write to the property owner.
    - ii. Drainage from culvert at top of Old School Lane - When councillors met with Liam Gill some time ago he agreed to check the drains which run down Old School Lane from the culvert on Lippetts Way. Clerk to find out the result.
    - iii. Flood Plan - Clerk to check on the flood plan for Catcott.
    - iv. The Standards - there were concerns about the number of pots and hazards in The Standards. They make navigating the path quite dangerous in the dark. Clerk to issue generic warning via the Polden Post regarding the liability to householders responsible for pots and stones on public paths and highways.
- 17/18/102 **PRESENT** - CCllr Huxtable left the meeting.
- 17/18/103 **PLANNING**
- a. 14/17/00004 - Listed Building Consent - alterations at Dial House, 2 Manor Road - granted
  - b. 14/17/00005 - Agricultural building at Northbrook Farm (formal application not required) - delegated
  - c. 14/17/00006 - nothing on SDC website
  - d. 14/17/00007 - erection of agricultural worker's dwelling on land to South of Little Leaze Lane - responded to

Chairman ..... 

Date ..... 12/10/17

- 17/18/69 **PRESENT** - Cllrs Barnett (in the Chair), Bell, Robins, Salter and Popie
- 17/18/70 **ALSO PRESENT:** 5 members of the public, CCllr Huxtable and DCllr Kingham.
- 17/18/71 **APOLOGIES FOR ABSENCE** - none received
- 17/18/72 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/73 **DECLARATIONS OF INTEREST** Cllr Popie declared an interest in the Playing Field being the Council's representative.
- 17/18/74 **MINUTES OF PREVIOUS MEETING:** - were confirmed and signed.
- 17/18/75 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none
- 17/18/76 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable said that funding for small road safety schemes had been reintroduced. It was felt by the meeting that the junction at the top of Scotts Lane could be considered especially as it carries all the HGV traffic to Edington. It was felt that traffic lights would considerably ease the congestion experienced when trying to exit Scotts Lane onto the A39. It was also mentioned that there is some difficulty in seeing the junction at night. The Clerk was instructed to contact Highways notifying them of the problem and letting them know that the sign pointing down Scotts Lane from the far side of the A39 is missing and to ask for a replacement. If there are any missing reflective posts she would ask for these to be replaced as well. CCllr Huxtable also mentioned that the Walton and Ashcott bypass scheme is to be progressed.
- 17/18/77 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham apologised for stating at the last meeting that all the one way system in Bridgwater had ended. Most had been finished. Now all have been done. Kerry Rickards, CEO Sedgemoor District Council is retiring in October after 38 years.
- 17/18/78 **HIGHWAYS**
- a. **Any updates on previous problems**
    - i. Protection of the grass around the war memorial - No update from the War Memorials Trust who specifically state that they should not be contacted but hoped to respond within 10 weeks. The Clerk would wait until shortly before the September meeting and then chase the matter up if nothing had been heard. She reminded the meeting that, if agreed, there is then a second stage to the application.
    - ii. Tall Leylandii trees adjacent to road - Liam Gill had looked at these and does not consider them a danger at present.
    - iii. Rubbish on The Nydon - This had occurred between meetings and had already been cleared by Clean Surroundings.
  - b. **Problems arising and any other highway matters** - Query regarding a possible sign for the School up on the A39 - the Clerk reported that on her way into the hall tonight the Headmaster had raised the possibility of this. Following discussion CCllr Huxtable suggested that the Headmaster should contact him. It was agreed that the Clerk should arrange this.
- 17/18/79 **PRESENT** - CCllr Huxtable left the meeting
- 17/18/80 **PLANNING:** 14/17/00004 - Listed Building Consent - Alterations at Dial House, 24 Manor Road - no update
- a. **Any other planning matters for information** - none.
- 17/18/81 **FINANCE**
- a. Accounts Check - The Clerk provided accounts to the end of June. These were approved.
  - b. Cheques for signature were approved as follows:- Chq.413 J A Marshall (Clerk's salary and expenses) £319.35
  - c. External Audit - no update
  - d. VAT refund claim - a refund of £2367.61 had been received. The second payment for last year had now been received from the Rural Payments Authority in the sum of £397.10.
- 17/18/82 **RIGHTS OF WAY, FOOTPATHS** - The Clerk had received anti dog fouling posters which she had, copied, laminated and passed to David Thomas. Mr Thomas had found that he wasn't officially Catcott's PPLO (parish paths liaison officer) but had got the form which he and the Clerk had signed. This would enable him to get a few hand tools from county and possibly other minor benefits. No problems were reported. A concern had been raised about The Standards. Some councillors had been to look. The surface is breaking up with weeds growing through. The Clerk would report this.
- 17/18/83 **PLAYING FIELD REPORT** - Cllr Popie reported that she will be meeting with a play equipment representative with a view to purchasing something for the older children in junior school. The cost will be mainly met with a half share of Burtle's RLT2 funds which they have kindly split between Catcott and Chilton Polden. The Committee is planning to hold an event of some sort in August.
- 17/18/84 **MARY GODFREY CHARITY** - Mr Mackay is currently one of the Parish Council representatives on the charity. Two now need to be elected. It was unanimously agreed to re-elect Mr Mackay. Cllr Popie proposed that Cllr Barnett fill the other vacancy. This was carried, so the Council's two representatives will be Mr Mackay and Cllr Barnett. Mr Mackay told the meeting that the next time the trustees meet they will be able to co-opt Cllrs Popie and Robins as trustees. (Cllr Barnett told the meeting that the Rhoda Norris Charity had been closed and there was £104.92 for St Peter's Church which he gave to the Church's Treasurer).
- 17/18/85 **PARISH PLOT** - Our Environmental Stewardship Scheme claim has reached the authorities.
- 17/18/86 **SDC, SCC, SALC, CPRE INCLUDING RLT3 APPLICATION** - No update on the RLT3 application. Cllr Barnett had attended the meeting on 27<sup>th</sup> June and been elected Chairman. He reported that Bicycles, bus services and police had been discussed. Although some of those present had wanted to discuss fracking there had been no suitable person present to enable a proper and fair discussion to take place.
- 17/18/87 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD
- 17/18/88 **ITEMS FOR NEXT MEETING** - none.
- 17/18/89 **URGENT CORRESPONDENCE** - none.
- 17/18/90 **DATE OF NEXT MEETING** - Tuesday 12<sup>th</sup> September at 7.30pm

The meeting closed at 8.15pm

Chairman .....

Date ..... 12/9/17.

- 17/18/46 **PRESENT:** Cllrs Barnett (in the Chair), Bell, Robins and Pople.
- 17/18/47 **ALSO PRESENT:** 4 members of the public and DCllr Kingham.
- 17/18/48 **APOLOGIES FOR ABSENCE** - received and accepted from Cllr Salter. CCllr Huxtable apologised as he had to attend another meeting.
- 17/18/49 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/50 **DECLARATIONS OF INTEREST** - Cllr Pople declared an interest in the Playing Field as she is the Council's representative.
- 17/18/51 **MINUTES OF PREVIOUS MEETING** - were confirmed and signed.
- 17/18/52 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none
- 17/18/53 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable was not present.
- 17/18/54 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that the temporary one way system for traffic in Bridgwater has now come to an end. He also agreed to pass on comments regarding cyclists in the centre of Bridgwater and along the stretch between the college and the town. Cyclists frequently ride along pedestrian ways, sometimes at speed.
- 17/18/55 **HIGHWAYS**
- a. Any updates on previous problems
    - i. Protection of the grass around the war memorial - the Clerk had received an acknowledgement from the War Memorials Trust regarding the grant application. The Clerk to write to Mr Gill of Highways alerting him to the delay (Grant applications are running about 10 weeks behind schedule) as work is not to start until a grant is approved.
    - ii. Tall Leylandii trees adjacent to road - the Clerk confirmed that the trees in question are at the junction of King William Road and Manor Road, opposite Barton Farm.
    - iii. Visibility at the King William- Lippetts Way junction - Highways considered the visibility at the junction poor but adequate and no action would be taken.
  - b. Problems arising and any other highway matters - Little Leaze Lane had been repaired and the Clerk reported that the repairs looked reasonably good. It was noted that the street nameplate for Langlands Lane had fallen off the wall and needed refixing. The sign itself is OK.
- 17/18/56 **PLANNING**
- a. 14/17/00002 - Erection of agricultural building in field 9473 off Little Leaze Lane - granted.
  - b. 14/17/00003 - Alternative Scheme to above - granted.
  - c. 14/17/00004 - Listed Building Consent - Alterations at Dial House, 24 Manor Road - it was unanimously agreed to support this application.
  - d. Any other planning matters for information - none.
- 17/18/57 **FINANCE**
- a. Accounts Check - The Clerk provided accounts in a new format to make it easier to check on progress against the precept during the year. The accounts were approved and accepted.
  - b. Cheques for signature were approved as follows:- Chq.410 J A Marshall (Clerk's salary and expenses including new printer to replace broken one) £394.21; Chq.411 Catcott Parish Council (Transfer to NS account) £4000.00; Chq.412 CPRE (subscription) £40.00.
  - c. External Audit - The Auditors had notified the Clerk that they had received the audit documents.
  - d. VAT refund claim - The Clerk had submitted a claim to recover the VAT spent during the previous financial year.
- 17/18/58 **RIGHTS OF WAY, FOOTPATHS** - Cllr Bell reported that he had been talking with David Thomas and was considering joining forces with him. He was also looking into the "Adopt a Path" scheme.
- 17/18/59 **PLAYING FIELD REPORT** - Burtle had written to ask if Catcott Playing Field needed to use Burtle's RLT2 funds. The Committee were looking at this kind offer to see if use could be made of it.
- 17/18/60 **INFORMATION COMMISSIONER** - receipt of the Council's Data Protection payment had been received.
- 17/18/61 **MARY GODFREY CHARITY** - Cllrs Barnett, Pople and Robins are to be co-opted.
- 17/18/62 **MERCHANT NAVY DAY** - The Clerk informed the meeting of this.
- 17/18/63 **PARISH PLOT** - The Clerk reported on correspondence regarding the Rural Payments Environmental Stewardship Scheme. She would chase this up and in future send all correspondence recorded delivery and request an acknowledgement of receipt.
- 17/18/64 **SDC, SCC, SALC, CPRE INCLUDING RLT3 APPLICATION** - The next Cluster meeting will be on 27th June in The Lounge, Woolavington Village Hall at 7pm. An application from Ashcott Playing Field was considered and is supported by the Council. Cllr Barnett hopes to attend the meeting.
- 17/18/65 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Somerset Voice.
- 17/18/66 **ITEMS FOR NEXT MEETING** - none.
- 17/18/67 **URGENT CORRESPONDENCE** - none.
- 17/18/68 **DATE OF NEXT MEETING** - Tuesday 11<sup>th</sup> July at 7.30pm

The meeting closed at 8.00pm

Chairman .....

*J.R. Barnett*

Date .....

11/2/17

- b. 14/17/00003 - Alternative Scheme to above - no update
- c. Any other planning matters for information - none

**17/18/37 FINANCE**

- a. Internal Audit - The audit report again asked the Council to consider adopting a Statement of Internal Control and Risk Management. The Clerk again advised that this be done and had provided all councillors with both documents for the Council. These were now considered.
  - i. Statement of Internal Control - The Council agreed to adopt the Clerk's suggested statement.
  - ii. Risk Management - The Council agreed to adopt the Clerk's suggested form.
- b. Annual Governance Statement - This statement was gone through, point by point and was approved and completed at the meeting.
- c. Annual Statement of Accounts - The accounts for 2016/17 were approved and the statement of accounts was approved and completed at the meeting, the figures having been previously provided to councillors.
- d. Insurance - Several documents had been forwarded to councillors for consideration prior to the meeting and it was agreed to insure with the firm recommended by the brokers Came and Company.
- e. Cheques for signature were approved as follows:- Chq.404 J A Marshall (Clerk's pay and expenses) £357.01; Chq.405 R Young (Internal Audit) £20.00; Chq.406 Axe Brue IDB (Parish Plot water rates) £20.89; Chq.407 St Peter's Church Catcott (grant to assist with churchyard maintenance) £510.00; Chq.408 Catcott School (use of hall for meetings) £165.00; Chq.409 Came and Company (insurance) £282.80.

17/18/38 **RIGHTS OF WAY, FOOTPATHS** - Not necessary following Parish Meeting.

17/18/39 **PLAYING FIELD REPORT** - Not necessary following Parish Meeting.

17/18/40 **PARISH PLOT** - The Clerk said she would chase up the second payment from the RPA.

17/18/41 **SDC, SCC, SALC, CPRE** - an email had been received from SDC asking if Catcott wished to continue with the village maintenance contract. It was agreed that this should continue.

17/18/42 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD.

17/18/43 **ITEMS FOR NEXT MEETING** - Tall Leylandii trees adjacent to the road.

17/18/44 **URGENT CORRESPONDENCE** - none.

17/18/45 **DATE OF NEXT MEETING** - Tuesday 13<sup>th</sup> June at 7.30pm

The meeting closed at 8.30pm

Chairman ..... 

Date 13/6/17 .....

- 17/18/22 **PRESENT:** Cllrs Barnett (in the Chair), Bell, Robins and Pople.
- 17/18/23 **ALSO PRESENT:** 9 members of the public and DCllr Kingham.
- 17/18/24 **ELECTION OF CHAIRMAN FOR THE COMING YEAR AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE AS CHAIRMAN** - Cllr Pople proposed Cllr Barnett. Seconded by Cllr Robins. Cllr Barnett was elected as Chairman and signed his declaration of acceptance of office.
- 17/18/25 **ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR** - the Clerk informed the meeting that Cllr Salter had let her know that he would be happy to fulfil this office again should he be required to do so. Cllr Robins proposed Cllr Salter. Seconded by Cllr Pople. Cllr Salter was elected Vice-Chairman.
- 17/18/26 **APOLOGIES FOR ABSENCE** - received and accepted from Cllr Salter
- 17/18/27 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/28 **DECLARATIONS OF INTEREST** - Cllr Pople declared an interest in the Playing Field as she is the Council's representative.
- 17/18/29 **APPOINTMENT OF REPRESENTATIVES** -
- Footpaths - David Thomas was again elected as the Council's Footpath Liaison Officer.
  - Playing Field - Cllr Pople was again elected as the Council's representative on the Playing Field Committee.
  - Charities - It was noted that the Mary Godfrey Charity was seeking new members. Cllrs Pople and Barnett expressed an interest.
- 17/18/30 **MINUTES OF PREVIOUS MEETING** - were confirmed and signed.
- 17/18/31 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none
- 17/18/32 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable was not present.
- 17/18/33 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham had nothing to add following the Parish Meeting except to note that a previous Chairman of Catcott Parish Council has been appointed as Headteacher at the new school in Bridgwater.
- 17/18/34 **HIGHWAYS**
- Any updates on previous problems
    - Protection of the grass around the war memorial - the Clerk reported that she has sent off the first stage of paperwork and photos on a disc for applying for grant aid.
    - Ditches outside 1 Lippetts Way - no update
    - Overgrown Hedges - One would be cut back when birds have finished nesting. The other has been dealt with.
    - Visibility at the King William junction - The Landlord of the King William was present and explained his problem. Following discussion it was agreed that any future concerns regarding anything to do with the pub would be taken to the Landlord directly in the first instance. The Clerk was instructed to write to Highways asking for a meeting at the junction to consider possible safety improvements.
  - Problems arising and any other highway matters - It was noted that the 'Give Way' sign in Church Road, Shapwick at the Lime Kiln Crossroads is extremely loose and keeps swizzling round. Clerk to alert the Shapwick Clerk of this problem.
- 17/18/35 **DEFIBRILLATOR** - Brian Tilbury, who undertakes the regular fortnightly checks on the defibrillator wanted a second person to assist him and take turns. Brian Robins volunteered to undertake this and the Clerk would put him in touch with Brian Tilbury.
- 17/18/36 **PLANNING**
- 14/17/00002 - Erection of agricultural building in field 9473 off Little Leaze Lane - no update.

Chairman .....  .....

Date ..... 13/6/17 .....

- 17/18/1 **PRESENT:** Cllrs Barnett (in the Chair), Bell, Robins and Pople.
- 17/18/2 **ALSO PRESENT:** 5 members of the public and DCllr Kingham.
- 17/18/3 **APOLOGIES FOR ABSENCE** - received and accepted from Cllr Salter
- 17/18/4 **IN ATTENDANCE:** The Clerk to the Council.
- 17/18/5 **DECLARATIONS OF INTEREST** - Cllr Pople declared an interest in the Playing Field as she is the Council's representative. DCllr Kingham declared an interest in planning.
- 17/18/6 **MINUTES OF PREVIOUS MEETING** - were confirmed and signed.
- 17/18/7 **MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none
- 17/18/8 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable was not present.
- 17/18/9 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham apologised for having been unable to attend the previous meeting He asked if everyone had received their Housing Needs Survey. Nobody had.
- 17/18/10 **HIGHWAYS**
- a. Any updates on previous problems
    - i. Protection of the grass around the war memorial and Christmas Tree and its lights - the Clerk reported that she will take up to date photos for the grant application.
    - ii. Ditches outside 1 Lippetts Way - the Clerk had written to the developer but not yet received a reply. It was confirmed that work is still in progress.
  - b. Problems arising and any other highway matters -
    - i. Brambles in Church Way - these had been cut back by a member of the public.
- 17/18/11 **PLANNING**
- a. 14/17/00002 - Erection of agricultural building in field 9473 off Little Leaze Lane - It was agreed to support this application.
  - b. Any other planning matters for information - none
- 17/18/12 **FINANCE**
- a. Summary of accounts - The statements had not arrived in time for the Clerk to provide the end of year accounts. These would be available at the May meeting.
  - b. Cheques for signature - were approved as follows:- Chq.402 Information Commissioner (Data Protection) £35.00; Chq.403 Clerk's pay and expenses including agreed salary increase, internet security and half SLCC subscription £447.57.
  - c. Any other financial matters for information - The audit paperwork has just been received.
- 17/18/13 **RIGHTS OF WAY, FOOTPATHS** - Mr Thomas updated the meeting on a couple of footpath problems. It was noted that some self closing gates have not been very well installed and no longer self close. These will be attended to by Mr Thomas who would also do a bit of trimming on some paths. There were concerns about vegetation overhanging footpaths and roads to such an extent that it constitutes a danger to pedestrians, particularly as the two sites mentioned are used by a great many people going to and from the school. The Clerk would write to the households concerned alerting them to the safety issues and the fact that if Highways have to do the work they would be charged for it.
- 17/18/14 **PLAYING FIELD REPORT** - Cllr Pople said that the damaged panel had now been satisfactorily replaced. The firm had brought three mirrors to the site. The first two were damaged but the third was satisfactory. There is to be an Easter egg hunt on Saturday afternoon.
- 17/18/15 **PARISH PLOT** - no update.
- 17/18/16 **SDC, SCC, SALC, CPRE** - Countryside Voice; Fieldwork; Health and Wellbeing Strategy; SCC election nominations.
- 17/18/17 **CONCERNS OVER SKIP IN MANOR ROAD** - Following the previous meeting members of the public had raised concerns over a skip in Manor Road. It was confirmed that this has now been removed.
- 17/18/18 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - Police Newsletter.
- 17/18/19 **ITEMS FOR NEXT MEETING** - none.
- 17/18/20 **URGENT CORRESPONDENCE** - none.
- 17/18/21 **DATE OF NEXT MEETING** - Tuesday 9<sup>th</sup> May following the annual parish meeting which is due to start at 7pm.  
The meeting closed at 8.00pm

Chairman .....

G.R. Barnett

Date .....

9/5/17