

Clerk: Mrs Julia Marshall  
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Catcott Parish Councillors are summoned to a meeting of the Council in Catcott School Hall on Tuesday 25<sup>th</sup> May 2021 following the APM

### AGENDA

**Public Participation.** In order to comply with Standing Orders and SALC recommendations parishioners may make representations, answer questions and give evidence in respect of any item on the agenda. Overall time allowed is 10 minutes. Each person to speak once only for no more than 3 minutes. Any questions raised shall not require a response or debate although the Chairman may direct a question for an oral response from a councillor or written response from the Clerk. If you wish to speak please raise your hand at this point in the meeting. If the item you wish to discuss is not listed on the Agenda then the Parish Council will, if appropriate, place it on the next Agenda.

1. Present and consideration of apologies
2. Election of Chairman for the coming year and signing of Declaration of Acceptance of Office
3. Election of Vice Chairman for the coming year
4. Declarations of interest and consideration of any dispensations required
5. Minutes of previous meeting
6. Appointment of representatives as required: footpaths; charities
7. Statement of Internal Control - review
8. Risk Management - review
9. Consideration of any action required following the Annual Parish Meeting
10. Updates arising from previous meetings and not listed
11. District and County Councillors' reports if necessary
12. Highways
  - a. Any updates on previous problems
    - i. Little Leaze Lane
  - b. Problems arising and any other highway matters
13. Planning
  - a. 14/20/00017 - creation of landscape bund, erection of walls to vehicular access, amended floorplans and installation of rooflights at Barn East of Holywell Road, Edington
  - b. 14/21/00007 - to determine if prior approval is required for change of use of agricultural building to one dwelling at land and buildings to the South of Little Leaze Lane, Catcott
  - c. Any other planning matters for information
14. RLT3 Application -Chilton Polden Playing Field
15. Finance
  - a. Accounts check - statements awaited.
  - b. Cheques for signature - incl Clerk's pay and expenses; Insurance; internal audit
  - c. Internal Audit - report
  - d. External audit - completion of documentation
  - e. Any other financial matters
16. Rights of Way, Footpaths
17. Playing Field report
18. Parish Plot
19. Items for information, circulation, distribution not previously forwarded on to councillors
20. Items for next meeting
21. Urgent correspondence
22. Date of next meeting

Julia Marshall  
Clerk to Catcott Parish Council

14 May 2021

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*