

- 05/06/95 **PRESENT:** Cllrs Westmaas (in the Chair), Chilcott, Hamblyn, Mackay and Fraser.
- 05/06/96 **ALSO PRESENT:** 3 members of the public and DCllr Kingham.
- 05/06/97 **APOLOGIES:** none received.
- 05/06/98 **IN ATTENDANCE:** Clerk to the Council
- 05/06/99 **MINUTES OF LAST MEETING:** were confirmed and signed.
- 05/06/100 **DECLARATIONS OF INTEREST ON AGENDA ITEMS:** Cllr Westmaas declared a prejudicial interest in Cypress House on the grounds of friendship and left the room while that item was discussed.
- 05/06/101 **MATTERS ARISING ON MINUTES AND NOT LISTED ELSEWHERE:** The BBC recording of an interview with Cllr Mackay at the War Memorial had been shown at a later date - and missed by most people!
- 05/06/102 **HIGHWAYS:**
 - a. Any urgent problems arising and updates - The Clerk reported on conversations with Mr Brian Aston and email correspondence with Mr Liam Gill. It was felt that whilst some of the work done recently was acceptable some of it stopped short. Both Little Leaze Lane and Langlands Lane had received some attention. A customer satisfaction form from Highways was completed.
 - b. Steel Lane markings - The Clerk would send Mr Aston a diagram of what is required.
- 05/06/103 **DISTRICT COUNCILLOR'S REPORT:** Stuart reported that August had been quiet. Dunball Wharf had been busy so far this year. Everyone was settling in to their new places at Bridgwater House.
- 05/06/104 **CHANGES TO MEALS AT HOME SERVICE (SCC LETTER):** The Clerk gave a brief explanation and the documentation was put for circulation.
- 05/06/105 **PLANNING:**
 - a. 14/05/00006/STH - change of use of holiday cottage to dwelling for full time occupancy and demolition of part of garage together with provision of lay-by access to serve both Cypress House and Cypress Cottage at Cypress Cottage, Steel Lane - **CLLR WESTMAAS left the room for the duration of this item and Cllr Mackay took the Chair.** Following discussion it was agreed to neither support nor object to this application but to point out areas of concern. There will possibly be a parking problem with two cars per property having to access, turn and park. It was also felt this could create a precedent for converting holiday accommodation into full residential accommodation although it was noted that the two properties were not joined. To offset this it was noted that it would result in a potentially less expensive property in the village being available in the future. **At the end of this item Cllr Westmaas returned to the room and took the Chair.**
 - b. SCC letter - Statement of Community Involvement for Planning (this refers to Minerals and Waste) - this was circulated together with documents relating to the Development Framework.
 - c. 14/05/00004 - amended plan 21 King William Road - permission has been granted.
 - d. Planning Enforcement Team - letter from SDC was read. Noted that there is a backlog to be cleared by the four officers.
 - e. Any updates available -
 - i. *Renewal at Old Bakery* permission has been granted.
 - ii. *Two applications received this morning for work at The King William* - (Cllr Westmaas declared a prejudicial interest) - the matter was not for discussion now as it did not appear on the agenda. Documents to be circulated and Clerk to ask for an extension to cover the next regular meeting.
- 05/06/106 **FINANCE**
 - a. External Auditor's report - The audit report was clean with no matters drawn to the Council's attention. The Clerk informed Council that the bill for the work was larger this year as the renovation of the War Memorial had taken the Council over the £5000 limit for the cheapest rate band.
 - b. Cheques for signature - and agree on signing of August cheques - the following cheques were approved: Chq.574 A Dunster (village maintenance) £80.00; Chq.575 J A Marshall (Clerk's salary and regular expenses August) £275.24 (these two cheques were signed in August as agreed at the previous meeting); Chq.576 Moore Stephens (external audit) £141.00; Chq.577 J A Marshall (Clerk's salary and expenses September) £3279.07.
 - c. Letter of thanks from St Peter's Church - A letter thanking the Council for its grant towards Churchyard upkeep was read.
 - d. Any other financial matters for information - incl Amenity Grant received - Clerk informed the Council that an amenity grant of £234.75 had been received from SDC.
- 05/06/107 **SALC - ANY INFORMATION/CIRCULARS/AGM (1ST OCTOBER AT BURROWBRIDGE):** Documents were put for circulation. Clerk reported that she would be unable to attend SALC AGM in the morning as it clashed with the SLCC meeting she had to attend.
- 05/06/108 **LOCAL WORKS AND THE SUSTAINABLE COMMUNITIES BILL:** in circulation.

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- 05/06/109 **LAMP:** A notice regarding the Annual Parish Forum had been received.
- 05/06/110 **REFURBISHMENT OF WELLFIELD NOTICEBOARD:** Cllr Mackay reported that there was no progress as yet. He would try to make contact. The Clerk would remind the PTA about the School noticeboard refurbishment.
- 05/06/111 **CPRE DOCUMENTS:** for circulation.
- 05/06/112 **RIGHTS OF WAY AND FOOTPATHS:** a letter detailing the appointment of the new Sedgemoor District Rights of Way Officer, Mr Guy Manning, had been copied to all councillors. It was agreed that footpaths needed to be walked again in order to determine what work had been carried out. Clerk to remind SCC about the School Footpath maintenance they had agreed to undertake.
- 05/06/113 **CLERK'S CONTRACT:** Deferred to next meeting.
- 05/06/114 **COMMUNITY COUNCIL AGM AND ANNUAL REPORT:** Clerk reported that she had sent apologies as the AGM is tonight. Documents in circulation.
- 05/06/115 **POLICE ANNUAL REPORT:** in circulation.
- 05/06/116 **RURAL FOCUS:** in circulation.
- 05/06/117 **CONSTRUCTION OF BOARDWALK - SHAPWICK HEATH NATURE RESERVE:** letter had been copied to all councillors outlining the progress of this work.
- 05/06/118 **ANY OTHER REPORTS OR ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION:** Clerk reported that two licences had been applied for - one for The Crown and one for The King William. These were put in circulation. Cllr Chilcott had attended the last Cluster Meeting and gave a brief report which included a scheme to mark farm equipment and trailers. The next Cluster meeting is 25th October. For circulation: Play seminars; Clerks & Councils Direct; Wickstead play equipment; Local Council Review; Bridgwater and District Civic Society Programme for the coming year; Sedgemoor's search for voluntary members re SDC housing; The Playing Field; Blake Museum leaflet; Wild Plants and Village Greens. It was noted that the 30mph sign on the left along Lippetts Way on the approach from Shapwick is missing.
- 05/06/119 **URGENT CORRESPONDENCE AND ITEMS FOR NEXT MEETING:** Parish Plot gateway - Clerk to establish current position.
- 05/06/120 **DATE OF NEXT MEETING:** Tuesday, 11th October 2005.

Chairman

Date